



Job Title: **Player Assistant - Starter**

Reports To: **Player Assistant's Supervisor**

Prepared Date: **January 2024**

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### **Position Summary**

This position is responsible for starting golfers on the course according to their reservation and providing information about the course and regarding course policies.

### **General Duties and Responsibilities**

- Assures all groups tee off at the appropriate time.
- Manages and maintains driving range and practice facility.
- Informs players of the suggested tee boxes according to handicap.
- Gives overview of golf course and informs players of restroom locations and how to order lunch at the 9<sup>th</sup> tee.
- Explains to golfers how the GPS system works on the golf carts.
- Apprises players of pin locations and golf car policies for the day.
- Explains our Pace of Play policy to golfers and how the Ranger will address slow play issues.
- Assists players with any last minute needs.
- Assists in tournament set up organization.
- Assists ranger in tee sheet management. Keeps accurate record of each golf car, names of players in group, actual tee off time, golf car number, etc.
- Works closely with ranger to monitor pace of play and turn times.
- Maintains radio contact with ranger, outside services, and golf shop.
- Picks up any trash on the golf course, practice facility, etc.
- Keeps extra cart supplies.
- Completes other tasks/duties as assigned.

### **Supervisory Responsibilities**

- Not Applicable

### **Requirements**

- High School degree or equivalent preferred.
- Previous extensive customer service experience.
- Previous golf experience/knowledge.
- Strong verbal communication skills.

### **Pay Range & Benefits**

- \$16.00 - \$18.00 / hour
- Free Golf Privileges
- Merchandise and F & B Discounts
- End of Season Bonus opportunity

**Physical Demands**

**Physical Activity & Work Environment**

**Not Applicable**

**Less than 50%**

**More than 50%**

• Sitting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Walking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Standing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Using hands/fingers to feel or handle items	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Reaching, pushing or pulling with arms/hands	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Climbing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Balancing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Kneeling, crawling, or crouching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Talking or hearing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Tasting or smelling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of up to 10 lbs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of up to 25 lbs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of up to 50 lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of up to 100 lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of more than 100 lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Seeing up close	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Seeing long distances	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Seeing color	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Use of peripheral vision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Perceiving depth	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Adjusting and focusing vision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Working outdoors in inclement weather – extreme hot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Working outdoors in inclement weather – extreme cold	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working indoors in an office environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in high places	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working near moving mechanical parts and machines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in wet/humid conditions that are not weather related	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in extreme cold conditions that are not weather related	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in extreme hot conditions that are not weather related	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working with airborne particles or fumes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working with toxic or caustic chemicals or agents	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working with explosives	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in an area with a risk of exposure to radiation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in an area with a risk of exposure to electrocution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Exposure to vibration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in a loud environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>